Guide to Locating
Specialty-Specific Accreditation Resources

This guide is designed to help navigate the ACGME website to locate specialty-specific accreditation resources. Questions about specific materials should be directed to Review Committee staff for the pertinent specialty.

LOCATING THE SPECIALTY WEB PAGE
Specialty-specific accreditation resources are available on each specialty’s web page. Each specialty accredited by the ACGME is overseen by a specialty Review Committee. All subspecialties (fellowships) accredited by the ACGME are overseen by the same Review Committee as their prerequisite specialty (core residency).

To locate the specialty page, go to www.acgme.org and hover over the Specialties tab in the top navigation bar.
A menu displaying links to each specialty by name will appear. Click a specialty name to view its associated resources. *(This guide will use the Family Medicine section of the website as an example.)*

Specialty-specific accreditation resources can be found on the pages within the specialty section of the website.
**These resources include:**

**ACGME Staff Contact Information**
The Review Committee staff members’ names, e-mail addresses, and phone numbers are provided on the right-hand side of each page within the section. Any questions related to the specialty (core residency) or an associated subspecialty (fellowship) should be directed to these individuals.
Specialties (core residency) and Subspecialties (fellowships) overseen by the Review Committee

Most Review Committees oversee only one specialty and several subspecialties; however, some Review Committees do oversee more than one specialty. The specialties and subspecialties overseen by a particular Review Committee are identified at the top of the main landing page of the specialty section.
Program Requirements, Frequently Asked Questions (FAQs), and Applications

Program Requirement documents, associated FAQs, and application documents for each of the Review Committee’s specialties and subspecialties are housed on this page.

To access these documents, click on the Program Requirements and FAQs and Applications link under the Specialty and Subspecialty Links header on the specialty’s main landing page.

FAMILY MEDICINE

OVERVIEW

The documents and resources within this section are provided by the Review Committee for Family Medicine and its staff at the ACGME to assist ACGME-accredited programs and those applying for accreditation. Specialty and subspecialty information is found in each of the links listed below, as applicable.

FAMILY MEDICINE SUBSPECIALTIES

Clinical Informatics
Geriatric Medicine
Hospice and Palliative Medicine
Sports Medicine

SPECIALTY AND SUBSPECIALTY LINKS

Program Requirements and FAQs and Applications »
Milestones »
Documents and Resources »
Review Committee Members and Staff »
Program Requirements and FAQs
At the top of the Program Requirements and FAQs and Applications page is a menu housing all of the applicable Program Requirements and FAQ documents, organized by their respective effective dates. The first section, Currently in Effect, can be expanded to show all of the Program Requirement and FAQ documents currently in effect.

When you click on this item, the menu will expand. On the left of each linked document (PDFs), you will find the effective date of the Requirements.
Click on “Approved but not in Effect 2017” to view Program Requirements that have been approved by the ACGME Board of Directors, but have a future effective date.

In this example, Family Medicine, no new requirements have been approved.
Application for Accreditation Documents
Below the Program Requirements and FAQs is the Application for Accreditation section. Click on this box to view the specialty-specific and subspecialty-specific application documents.

### FAMILY MEDICINE

**PROGRAM REQUIREMENTS AND FAQs**

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- Resident/Fellow Eligibility

**APPLICATION FOR ACCREDITATION**

Application for Accreditation

New program applications must use the online application process within the Accreditation Data System (ADS). For further information, review the "Application Instructions."

In this box, you will find a basic application instruction guide that is not specific to any specialty. You will also find the specialty-specific application questions document. This document is completed electronically (as a Word document) and then uploaded as an attachment document into the Accreditation Data System (ADS) as a part of the program accreditation application.
Milestones

The Milestones documents for each specialty and subspecialty overseen by a Review Committee can also be accessed through the specialty section of the website. The Milestones documents linked here are presented in the evaluation format, though the actual reporting of Milestones is done within the Accreditation Data System (ADS).

To access these documents, click on the Milestones link under the Specialty and Subspecialty Links header on the specialty's main landing page.
On the specialty’s Milestones page, you will find the applicable specialty and subspecialty Milestones documents, as well as a link to the Milestones section of the website, which includes additional resources, such as Milestones FAQs, the Clinical Competency Committee Guidebook, and more.
Documents and Resources
Documents created by the Review Committee and its staff at the ACGME to provide resources and guidance to programs are available on this page of the specialty section of the website. Other resources may also include slides from recent presentations or website links relevant and appropriate to the specialty or its subspecialties. The documents and resources available on this page will vary by specialty, and are updated periodically, as necessary, or when new materials are developed.

To access these, click on Documents and Resources link under the Specialty and Subspecialty Links header on the specialty's main landing page.
Documents
This section includes a variety of documents or reference materials prepared by the Review Committee, such as specialty-specific block diagram instructions, communications from the Review Committee, complement change request guidelines, Case Log information, international rotation information, etc.

**FAMILY MEDICINE**

**DOCUMENTS**
- Requests for Changes in Resident Complement
- Family Medicine Resident Survey
- FM Block Diagram Sample
- FMP Site Proposal
- Reasons that Guided the Revisions
- Scholarship Guidelines

**PRESENTATIONS**
- Program Directors Workshop 2016 RC-FM Presentation
- RC for Family Medicine March 2015 Update
- The Single Accreditation System: Implications for Family Medicine Programs

**RELEVANT WEBSITES**
- Length of Training Pilot Project
Presentations
This section contains slide sets from presentations given by the Executive Director and/or Chair of the Review Committee. Not all Review Committees post presentations.
### Relevant Websites

The Review Committee may provide links to relevant websites in this section. These could include specialty society or specialty organization websites. Not all Review Committees provide such links.

#### FAMILY MEDICINE

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Review Committee Members and Staff

Current Review Committee members, including ex-officios, are listed on this page of the specialty section of the website. The listing will identify the Chair, Vice Chair, Resident Member, and Public Member of the Committee. Review Committee members serve six-year terms, with the exception of the Resident Member who serves a two-year term.

To access this information, click on the Review Committee Members and Staff link under the Specialty and Subspecialty Links header on the specialty’s main landing page.
FAMILY MEDICINE

REVIEW COMMITTEE MEMBERS
ACGME RC Members listed below are active between July 1, 2016 and June 30, 2017.

Stacy E. Potts, MD
Chair

Paul A. Callaway, MD
Vice Chair

Amanda Ashcroft Pannu, MD
Resident Member

Alison P. Smith, MPH, MSN, RN
Public Member

John R. Bucholtz, DO

Gary Buckholz, MD

Colleen K. Cagno, MD

Robert I. Danoff, DO, MS, FACOFP, FAAFP

Grant Hoekzema, MD, FAAFP

Samuel Jones, MD

Martha H. Lansing, MD

Harald Lausen, DO, FACOFP, FAODME, FNAOME

Joseph C. Mazzola, DO, FACOFP

Timothy A. Munzing, MD

EX-OFFICIOS

Robert Hash, MD

Stanley Kozakowski, MD

James Puffer, MD
Review Committee Agenda Closing and Meeting Dates

Review Committees will usually publish dates for their next two or three meetings on the specialty section of the website, including the closing date for each meeting’s agenda. The agenda closing date is the date by which requests (e.g., complement change requests, program director change requests, etc.) must be submitted by to be considered by the Committee at the associated meeting. If a program plans to submit a new application for accreditation, contact Review Committee staff to confirm by when an application would need to be submitted for it to be reviewed by the Review Committee at a particular meeting. For a new core program, an application must be submitted and a site visit must be completed by the agenda closing date to be reviewed at the associated meeting date. If a program has a tight accreditation timeline, contact the staff of the Review Committee well in advance of application submission to discuss the review timeline.

In the lower half of the right-hand side of each specialty’s main landing page are listed the Review Committee Agenda Closing and Meeting Dates.