TO: Pathology Program Directors

FROM: Cheryl Gross, MA, CAE
Executive Director
Review Committee for Pathology
312.755.7417

DATE: March 14, 2018

RE: Next Resident Member of the Review Committee

The Review Committee for Pathology is requesting nominations for its next resident member. The resident member will serve a two-year term from July 1, 2019-June 30, 2021.

Qualifications of the Resident Member
The resident member must be enrolled in an ACGME-accredited pathology residency program at the time of appointment, and may not serve more than one year beyond completion of residency or fellowship.

The Review Committee may have up to two members from the same state, but members cannot be from the same institution or city/metropolitan area. At the time of the next resident member’s appointment, the Review Committee membership represents the following:

- Massachusetts General Hospital – Boston, Massachusetts
- North Shore University Health System – Evanston, Illinois
- Pittsburgh, Pennsylvania
- University of California – Los Angeles, California
- University of Colorado – Denver, Colorado
- University of Oklahoma – Oklahoma City, Oklahoma
- University of Texas - Dallas, Texas
- University of Vermont – Burlington, Vermont
- (Public Member) Orlando, Kentucky

Responsibilities of the Resident Member
The resident member of the Review Committee participates as a full voting member in all Review Committee activities, including program review and policy discussion. The resident member is subject to compliance with the same confidentiality, conflict of interest, duality of interest, and fiduciary responsibility policies as the other members. The resident member must be able to devote 12-15 hours to program review before each Review Committee meeting.
The resident member is also a member of the Council of Review Committee Residents (CRCR). The CRCR is composed of the resident members of each Review and Recognition Committee, and is an important part of the ACGME because it provides valuable input and feedback to the ACGME Board of Directors about matters related to residents, graduate medical education, and accreditation from the resident/fellow perspective. The CRCR meets twice a year, typically in May and September.

Note: It is the program director’s responsibility to ensure that the resident member will have sufficient time to review programs, attend Review Committee and CRCR meetings, and participate in activities of the Review Committee and ACGME as expected. While this nomination is for a term that begins July 1, 2019, the resident member will start orientation/observation activities six months prior to the official start date.

Selection of Next Resident Member
The Review Committee will review nominations in August 2018, and will forward its selection to the Board of Directors for approval at its September meeting.

To Submit a Nomination
To nominate a resident, please submit the following:

- Resident’s statement of intent and purpose
- Resident’s curriculum vitae
- Two letters of recommendation

One of the two letters of recommendation must be from the nominee’s program director, and must include assurance that the resident member will have sufficient time to review programs, attend Review Committee and CRCR meetings, and participate in activities of the committee and the ACGME as expected.

E-mail nominations by July 31, 2018 to Accreditation Administrator Matt Lange: mlane@acgme.org. A Review Committee staff member will confirm that your nomination is received.

All program directors who submit nominations will be notified of the selection by e-mail after the ACGME Board meeting in September.

Additional Information
An orientation will be planned prior to the Review Committee’s January 14-15, 2019 meeting, followed by participation in that meeting as an observer. Review Committee meetings are usually two-day meetings. The Review Committee meets twice per year, usually in January and April. Review Committee members must attend all meetings and teleconferences.

All travel- and meeting-related expenses are covered by the ACGME.

More information about the ACGME can be found at www.acgme.org. Information specific to the Review Committee for Pathology is on the specialty section of the ACGME website. Policies and Procedures for Review Committees can also be found on the ACGME website, in the About Us section.

Contact Accreditation Administrator Matt Lange with specific questions: mlane@acgme.org or 312.755.7466.
### Dates to Note

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nominations due</td>
<td>July 31, 2018</td>
</tr>
<tr>
<td>Review Committee election made</td>
<td>September 2018</td>
</tr>
<tr>
<td>Program directors notified</td>
<td>September 2018</td>
</tr>
<tr>
<td>Review Committee orientation</td>
<td>January 2019 Chicago, Illinois</td>
</tr>
<tr>
<td>Review Committee meeting (observing)</td>
<td>January 14-15, 2019   Chicago, Illinois</td>
</tr>
<tr>
<td>Resident member term begins</td>
<td>July 1, 2019</td>
</tr>
<tr>
<td>CRCR meeting</td>
<td>September 2019        Chicago, Illinois</td>
</tr>
<tr>
<td>Review Committee meeting</td>
<td>January, 2020         Chicago, Illinois</td>
</tr>
<tr>
<td>Resident member term ends</td>
<td>June 30, 2020</td>
</tr>
</tbody>
</table>