



## MEMORANDUM

Accreditation Council for  
Graduate Medical Education

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TO: Program Directors for Physical Medicine and Rehabilitation

FROM: Steven P. Nestler, Ph.D., Executive Director,  
RRC for Physical Medicine and Rehabilitation (RRC for PM&R)

DATE: February 26, 2009

RE: Next Resident Member of the RRC for PM&R

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The RRC is requesting nominations for their next Resident Member.

### Qualifications of the Resident Member

- A PM&R resident, currently in good standing, in the PGY-2 level (as of July 1, 2009) of the 3 or 4-year ACGME accredited PM&R training programs or a PGY-3 resident (as of July 1, 2009) that has definite plans to be a subspecialty fellow following completion of the PGY-4 year.
- Individual may not be from the same institution as any member of the RRC (*please refer to list on ACGME website @ [www.acgme.org](http://www.acgme.org) – Physical Medicine and Rehabilitation menu – Committee Members, if in question*).
- Permission from the program for the required release time to fulfill the position.

### Responsibilities of the RRC Resident Member

The Resident Member participates as a full voting member in all RRC activities, including program review and policy discussion. The Resident Member is subject to the same confidentiality, conflict of interest, and fiduciary responsibility policies that the other members follow. Resident members must be able to devote approximately 20-30 hours to program review before each RC meeting.

The Resident Member is also a member of the ACGME Council of Review Committee Residents (CRCR). The CRCR is composed of the Resident Members of each Review Committee. It is a very important Council for the ACGME because it provides valuable input and feedback to the ACGME Board concerning resident matters, GME, and accreditation. The CRCR also meets twice a year. Dates are listed below.

*Note: It is the program director's responsibility to ensure that the Resident Member will have sufficient time to review programs, attend RRC and CRCR meetings, and participate in activities of the RRC and the ACGME as expected.*

### Selection of Next Resident Member

Nominations should be submitted to the Executive Directors of either the American Academy of Physical Medicine Rehabilitation (Tom Stautzenbach) or the Association of Academic Physiatrists (Larry Pencak). Their respective selection committees will then forward up to 3 nominations each to the RRC for review. The RRC will review nominations by August 30, 2009. The RRC's selection for the next Resident Member will be forwarded to the ACGME Board of Directors for approval at the September 14-15, 2009, ACGME meeting.

## To Submit a Nomination

To nominate one of your residents, please submit all of the following required documents:

1. CV of resident
2. Letter of support from Program Director

Submit your nomination by **July 1, 2009**, to Tom Stautzenbach, Executive Director, AAPM&R by either fax (312.464.9700) or e-mail ([tstautzenbach@aapmr.org](mailto:tstautzenbach@aapmr.org)) or Larry Pencak, Executive Director, AAP by fax at (410) 637-8399 or email ([lpencak@physiatry.org](mailto:lpencak@physiatry.org)) . You should expect confirmation that your nomination has been received.

## Additional Information

The RRC New Member Orientation (approximately March 2010) is an all-day session (early morning until late afternoon) and the Resident Member would have to schedule travel plans accordingly—likely, this would mean flying in on day before meeting and flying out the evening of meeting.

CRCR Meetings are also all-day sessions, requiring similar travel arrangements.

All related travel and meeting expenses are covered by the ACGME.

More information about the ACGME can be found at [www.acgme.org](http://www.acgme.org). Information specific to the RRC for PM&R is on the RRC webpage ([www.acgme.org/review](http://www.acgme.org/review) committees/physical medicine and rehabilitation.org)

Please contact Eileen Anthony, Associate Executive Director, RRC for PM&R ([eanthony@acgme.org](mailto:eanthony@acgme.org)) with specific questions.

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<i>Nominations are due:</i>	<i>July 1, 2009</i>	
<i>RRC Selection is made by:</i>	<i>August 30, 2009</i>	
<i>Program directors are notified by:</i>	<i>October 1, 2009</i>	
CRCR Meeting (Observing):	<i>September 11, 2009</i>	<i>ACGME Headquarters, Chicago</i>
RRC Orientation:	<i>March 2010</i>	<i>ACGME Headquarters, Chicago</i>
RRC Meeting (Observing):	<i>February 18-19, 2010</i>	<i>ACGME Headquarters, Chicago</i>
<i>Resident Member term begins:</i>	<i>July 1, 2010</i>	
CRCR Meeting:	<i>February 5, 2010</i>	<i>TBD</i>
RRC Meeting:	<i>February 18-19, 2010</i>	<i>ACGME Headquarters, Chicago</i>
RRC Meeting:	<i>August 26-27, 2010</i>	<i>Santa Barbara, CA</i>
CRCR Meeting:	<i>September 10, 2010</i>	<i>ACGME Headquarters, Chicago</i>
<i>Resident Member term ends:</i>	<i>June 30, 2012</i>	