

MEMORANDUM



Accreditation Council for
Graduate Medical Education

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TO: Program Directors for Surgery

FROM: Peggy Simpson, EdD, Executive Director,
Residency Review Committee for Surgery

DATE: August 1, 2009

RE: Next Resident Member of the Surgery Residency Review Committee

The RRC is requesting nominations for their next Resident Member. A fact sheet about the ACGME and its Review Committees is attached.

Qualifications of the Resident Member

- A surgery resident, currently in good standing, in the PGY-2 level (as of July 1, 2009) of the 5-year ACGME accredited surgery residency program.
- Individual may not be from the same institution as any member of the RRC (please refer to list on ACGME website @ www.acgme.org – Surgery menu – Committee Members, if in question).

Responsibilities of the RRC Resident Member

The Resident Member participates as a full voting member in all RRC activities, including program review and policy discussion. The Resident Member is subject to the same confidentiality, conflict of interest, and fiduciary responsibility policies that the other members follow. Resident members must be able to devote 30 hours to program review before each RC meeting.

The Resident Member is also a member of the ACGME Council of Review Committee Residents (CRCR). The CRCR is composed of the Resident Members of each Review Committee. It is a very important Council for the ACGME because it provides valuable input and feedback to the ACGME Board concerning resident matters, GME, and accreditation. The CRCR also meets twice a year. Dates are listed below.

Note: It is the program director's responsibility to ensure that the Resident Member will have sufficient time to review programs, attend RRC and CRCR meetings, and participate in activities of the RRC and the ACGME as expected. While this nomination is for a term that begins July 1, 2010, please be cognizant that your resident/fellow will start orientation/observation activities 6 months prior to the official start date to include a formal orientation meeting, one RRC, IRC, TYRC meeting and one CRCR meeting.

Selection of Next Resident Member

The RRC will review nominations by October 30, 2009. The RRC's selection for the next Resident Member will be forwarded to the ACGME Board of Directors for approval at the February 2010, ACGME meeting.

To Submit a Nomination

To nominate a resident, please submit all of the following required documents:

1. CV of resident
2. Letter of support from Program Director
3. A Personal statement from the resident outlining his or her educational goals, professional interests, and intent to serve if elected to the committee.

Submit your nomination by **October 15, 2009** to Peggy Simpson, EdD, by either fax (312.755.7498 ATTN: Peggy Simpson, EdD) or e-mail (psimpson@acgme.org). You should expect confirmation that your nomination has been received.

All program directors who submit nominations will be notified of the selection by e-mail after that meeting.

Additional Information

The RRC New Member Orientation (Friday, March 12, 2010) is an all-day session (early morning until late afternoon) and the Resident Member would have to schedule travel plans accordingly—likely, this would mean flying in on Thursday, March 11, 2010 and flying out the evening of Friday, March 12, 2010.

CRCR Meetings are also all-day sessions, requiring similar travel arrangements.

Surgery RRC meetings are held in February, June, and October each year. The typical schedule is a Thursday/Friday meeting, with travel occurring on Wednesdays with return travel on late Friday afternoon.

All related travel and meeting expenses are covered by the ACGME.

More information about the ACGME can be found at www.acgme.org. Information specific to the Surgery Residency Review Committee is on the RRC webpage (http://www.acgme.org/acWebsite/navPages/nav_440.asp)

Please contact Peggy Simpson, EdD, Executive Director, with specific questions.

<i>Nominations are due:</i>	<i>October 15, 2009</i>	
<i>RRC Selection is made by:</i>	<i>October 30, 2009</i>	
<i>Program directors are notified by:</i>	<i>February 15, 2009</i>	
RRC Orientation:	<i>March 12, 2010</i>	<i>ACGME Headquarters, Chicago</i>
RRC Meeting (Observing):	<i>June 24-25, 2010</i>	<i>TBD</i>
<i>Resident Member term begins:</i>	<i>July 1, 2010</i>	
CRCR Meeting:	<i>February 5, 2010</i>	<i>TBD</i>
RRC Meeting:	<i>October 28-20, 2010</i>	<i>ACGME Headquarters, Chicago</i>
CRCR Meeting:	<i>September 10, 2010</i>	<i>ACGME Headquarters, Chicago</i>
<i>Resident Member term ends:</i>	<i>June 30, 2012</i>	

Cc: Mary Cleveland