



CONSOLIDATE ROTATIONS FOR GENERAL SURGERY ONLY

The Consolidate Rotation function allows the Program Director/Administrator to combine all of the procedures entered under two rotations into one rotation and then delete the duplicate.

To consolidate a rotations you will have to login to the Case Log system.

Once logged in, select **Program Setup**, and click **Consolidate** under the Rotation heading (fig. 1).



Figure 1: Program Setup

Under Consolidate, select **Select To Consolidate** for the rotation you wish to consolidate (fig. 2).

Rotation ID	Rotation Name	Procedure Count	
7083	Burn	35	Select to Consolidate
7070	Cardiac Surgery	82	Select to Consolidate
7086	ecmc-a	29	Select to Consolidate
7087	General Surgery	82	Select to Consolidate
8878	General Surgery - Blue	5	Select to Consolidate
7088	GI	4	Select to Consolidate
7071	Gynecology	3	Select to Consolidate
7085	Head And Neck	2	Select to Consolidate
7081	ICU	0	Select to Consolidate
7072	Neurologic Surgery	4	Select to Consolidate
7073	Orthopaedic Surgery	2	Select to Consolidate
9397	Otolaryngology	0	Select to Consolidate
7074	Pathology	3	Select to Consolidate
7075	Pediatric Surgery	4	Select to Consolidate
7076	Plastic Surgery	1	Select to Consolidate
7077	Research	0	Select to Consolidate
10036	test	0	Select to Consolidate
7078	Thoracic Surgery	0	Select to Consolidate
7082	Transplant	0	Select to Consolidate
7084	Trauma/Emergency	1	Select to Consolidate
7079	Urology	0	Select to Consolidate
7080	Vascular Surgery	2	Select to Consolidate

Figure 2: Consolidate

©2008 Accreditation Council for Graduate Medical Education (ACGME). No part of this work may be reproduced or distributed in any form or by any means without ACGME's prior written approval. This document contains Confidential Information.

Requests for permission to make copies should be made to the following address:
ACGME, 515 N. State Street, Suite 2000, Chicago, IL 60654

Information in this document is subject to change without notice. ACGME is not liable for errors or omissions appearing in this document.

Now, select **Select To Consolidate** for the rotation you wish to merge the records with (fig. 3).

The screenshot shows a web interface titled "Rotations Consolidation" with sub-headers "Program Setup" and "Year End". Below the title, it says "Combining procedures from: Burn" and "Into: ?". A table lists various rotations with their IDs, names, procedure counts, and a "Select to Consolidate" button for each.

Rotation ID	Rotation Name	Procedure Count	Action
7070	Cardiac Surgery	82	Select to Consolidate
7086	ecmc-a	29	Select to Consolidate
7087	General Surgery	82	Select to Consolidate
8878	General Surgery - Blue	5	Select to Consolidate
7088	GI	4	Select to Consolidate
7071	Gynecology	3	Select to Consolidate
7085	Head And Neck	2	Select to Consolidate
7081	ICU	0	Select to Consolidate
7072	Neurologic Surgery	4	Select to Consolidate
7073	Orthopaedic Surgery	2	Select to Consolidate
9397	Otolaryngology	0	Select to Consolidate
7074	Pathology	3	Select to Consolidate
7075	Pediatric Surgery	4	Select to Consolidate
7076	Plastic Surgery	1	Select to Consolidate
7077	Research	0	Select to Consolidate
10036	test	0	Select to Consolidate
7078	Thoracic Surgery	0	Select to Consolidate
7082	Transplant	0	Select to Consolidate
7084	Trauma/Emergency	1	Select to Consolidate
7079	Urology	0	Select to Consolidate
7080	Vascular Surgery	2	Select to Consolidate

Figure 3: Consolidate Merge

The system will next verify your request to consolidate the two rotation records. Select **Consolidate** at the bottom of the screen to complete the consolidation (fig. 4).

The screenshot shows the same "Rotations Consolidation" interface. The sub-headers "Program Setup" and "Year End" are present. The text now reads "Combining procedures from: Burn" and "Into: Trauma/Emergency". At the bottom of the screen, there are two buttons: "Consolidate" and "Cancel".

Figure 4: Consolidate Verification