

## UPDATE A CASE

The Search/Update link is used to lookup cases that have been entered in the past that you may want to update or delete.

To search for a case, first select **Search/Update** from the **Case Entry** tab within the Case Log System (Fig. 21).

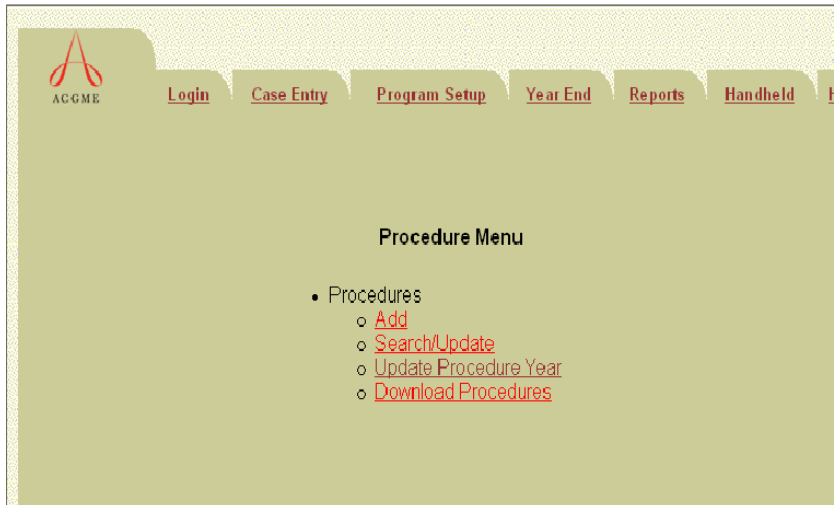


Figure 21: Case Entry Page

A new window will open where you can set up parameters to help you locate a case. You may also leave the fields blank to display all cases. Press **OK** to display the cases (Fig. 22).

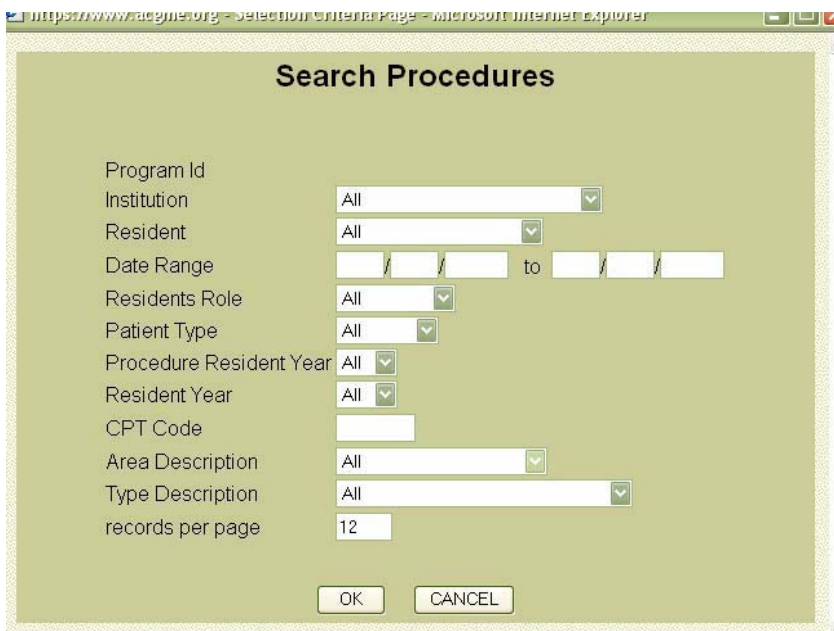


Figure 22: Selection criteria to search cases

Once you have found the case in question, you may select **edit**, **view**, or **delete**. Select your choice to proceed to the actual case entry screen (Fig. 23).

Resident Name	Resident Year	Date	Role	Case Note	Patient Type
Pathology, Resident 1. <a href="#">edit / view / delete</a>	1	01-13-2004	Primary	12345 Institute:Institute of Pathology nu » 38220 Bone marrow; aspiration only	Adult
Pathology, Resident 1. <a href="#">edit / view / delete</a>	1	01-13-2004	Primary	88332 Pathology consultation during surgery, each additional tissue block with frozen section(s) Institute:Institute of Pathology nu	Adult
Pathology, Resident 1. <a href="#">edit / view / delete</a>	1	01-13-2004	Primary	88000 Necropsy (autopsy), gross examination only; without CNS Institute:Institute of Pathology nu	Adult
Pathology, Resident 1. <a href="#">edit / view / delete</a>	1	03-03-2004	Primary	88028 Necropsy (autopsy), gross and microscopic; infant with brain Institute:Institute of Pathology nu	Pediatric
Pathology, Resident 1. <a href="#">edit / view / delete</a>	1	05-12-2004	Primary	d 80502 Clinical pathology consultation; comprehensive, for a complex diagnostic problem, with rev patient's history and medical records Institute:Institute of Pathology nu	Pediatric
Pathology, Resident 1. <a href="#">edit / view / delete</a>	1	05-12-2004	Primary	d 80502 Clinical pathology consultation; comprehensive, for a complex diagnostic problem, with rev patient's history and medical records Institute:Institute of Pathology nu	Pediatric

Figure 23: List of cases

If you choose to edit, make any necessary changes once the case entry screen appears. To save these changes select **Update**. Once you select Update, you will return to the search results (Fig. 24).

Procedure Update

Resident: Pathology, Resident 1. (dropdown)  
 Institution: Institute of Pathology number 1 (dropdown)  
 Resident Year: 1 (input)  
 Residents Role: Primary (dropdown)  
 Patient Type: Adult (dropdown)

Proc Date: 01-13-2004 (input)  
 Case Note: 12345 (input)

CPT Code: (input) [Select] [Search]

Comments: (text area)

[Update] [Help] [Cancel]

Selected CPT Codes 1 (input)  
 38220 Bone marrow; aspiration only (list item)  
 [Remove CPT Code]

Figure 24: Case entry screen to update

If you choose delete, the case entry screen appears where you can verify and press **Delete** to permanently remove the case. Once you select Delete, you will return to the other search results (Fig. 25).

The screenshot shows a web browser window with the URL <https://www.acgme.org> and the title "The Main Entry Page - Microsoft Internet Explorer". The main content area is titled "Procedure Delete" and contains the following fields and controls:

- Resident:** Pathology, Resident 1 (dropdown menu)
- Institution:** Institute of Pathology number 1 (dropdown menu)
- Resident Year:** 1 (text input)
- Residents Role:** Primary (dropdown menu)
- Patient Type:** Adult (dropdown menu)
- Proc Date:** 01-13-2004 (text input)
- Case Note:** 12345 (text input)
- CPT Code:** (text input) with "Select" and "Search" buttons.
- Comments:** (text area)
- Buttons:** "Delete", "Help", and "Cancel" at the bottom of the form.

Below the main form, there is a section titled "Selected CPT Codes" with a count of "1". A list box contains the following entry:

- 38220 Bone marrow; aspiration only

A "Remove CPT Code" button is located below the list box.

Figure 25: Case entry screen to verify and delete