

## CASE ENTRY FOR ANESTHESIOLOGY

Click on the Case Entry tab and the Procedure Menu will display. To add new procedures, click on Add.



After you click on the **Add** link, the Procedure Entry page will display: If you are a resident your name will automatically appear. If you are the administrator you will be able to choose the resident from the drop down list.

A screenshot of the 'Procedure Entry' form. The form is titled 'Procedure Entry' and has a navigation bar at the top with tabs for 'Login', 'Case Entry', 'Program Setup', 'Year End', and 'Reports'. The 'Case Entry' tab is active. On the left side, there is a list of 'Area/Type Entry' options, including 'Anesthesia Required Descriptors', 'Anesthesia Optional Descriptors', and 'Pain Consultations and Procedures'. The main form area contains several fields: 'Resident' (a dropdown menu with '< Please select a value >'), 'Supervisor' (a dropdown menu with '< Please select a value >'), 'Institution' (a dropdown menu with '< Please select a value >'), 'Clinical Anesthesia Year' (a text input field with '0'), 'Role' (a dropdown menu with 'Primary provider'), 'Setting' (a dropdown menu with 'Operating Room (OR)'), and 'Patient Age' (a dropdown menu with 'd. >= 12 yr. and < 65 yr.'). There are also fields for 'Entry Date' (with '5/5/2009'), 'Case ID' (a text input field), and a checkbox for 'Involved Morbidity / Mortality or QA?'. A large text area for 'Comments' is present. At the bottom, there is a 'Selected Procedures' section with a 'Delete Selected' button and a 'No Types entered' message. The form has 'Save', 'Help', 'Clear', and 'Cancel' buttons at the bottom.

## Fields

Resident:	Resident name is automatically entered based on your login. *
Supervisor:	Select the Supervisor using the pull down menu.
Institution:	Select the Institution where the procedure was performed using the down arrow.
Clinical Anesthesia Year:	Enter your year of the specialty (This is not your year in training) at the time of the case/encounter. The year will default to the year entered on the resident setup screen by your program director or residency coordinator
Role:	Select role from drop down: Primary provider, secondary provider or supervisor/consultant.
Setting:	Select setting from drop down: Operating room, code/airway management, emergency department, intensive care unit, labor and delivery, pain management, post-anesthesia care unit, pre-op block, preoperative evaluation, remote or other.
Patient Age:	Select patient age from drop down: <b>a.</b> < 3 months, <b>b.</b> >= 3 mos. and < 3 yr., <b>c.</b> >= 3 yr. and < 12 yr., <b>d.</b> >= 12 yr. and < 65 yr., or <b>e.</b> >= 65 years.
Entry Date:	Enter Date of procedure including / or – to separate month/day/year. Use this format: mm/dd/yyyy.
Case ID: Involved Morbidity / Mortality Or QA:	An identifier to that patient.
Comment:	Select if Morbidity / Mortality or QA was involved. This can be notes about the patient and/or procedure. This is not a mandatory field.

\* If you are logging in as an administrator, you can click on the drop down box and choose the resident you are entering cases for.

For the procedure you are entering you will choose from the drop down list each of the following: supervisor, institution, resident role, setting, patient age and then enter in the clinical year (if incorrect), date and a case ID.

If you are entering a case and you do not find the supervisor or institution on your list, you will need to contact your program director or coordinator to have them added to the list.

From the left menu click on a specific type to add it to the Selected Procedures box on the right hand side.

The “Selected Procedures” section allows you to browse the different entries. To remove a procedure, click a procedure from this list and click on the “Delete Selected” button. To remove all of them click on the “Clear” button.

When finished entering click Save.

The screenshot shows the AGGME Case Entry interface. At the top, there are navigation tabs: Login, Case Entry (active), Program Setup, Year End, Reports, and Help. The main content area is divided into two sections: "Area/Type Entry" on the left and "Procedure Entry" on the right.

**Area/Type Entry:** This section contains a list of procedure categories under "Anesthesia Required Descriptors" and "Anesthesia Optional Descriptors". The "Anesthesia Required Descriptors" list includes: ASA Physical Status, Anesthesia / Analgesia type, Airway Management Techniques, Special Situation, Procedure category (with sub-items: Intrathoracic with CPB, Intrathoracic without CPB, Intrathoracic non-cardiac, Vascular (open), Vascular (endovascular), Intracranial Vascular (open), Intracranial Vascular (endovascular), Intracranial Nonvascular, Vaginal Delivery, Vaginal Delivery High-Risk, Cesarean Section, Cesarean Section High-Risk, Other - Procedure category), Specialized Vascular Access / Monitoring, Specialized Monitoring Techniques, and Miscellaneous Procedures and Techniques. The "Anesthesia Optional Descriptors" list includes: Neuraxial Blockade Site, Neuraxial Blockade Position, Neuraxial Blockade Approach, and Peripheral Nerve Blockade Site.

**Procedure Entry:** This section contains a form for entering case details. It includes the following fields:

- Resident: Tester, Lisa (dropdown)
- Supervisor: Other, Supervisor (dropdown)
- Institution: Cook County Hospital (dropdown)
- Clinical Anesthesia Year: 1 (dropdown)
- Role: Primary provider (dropdown)
- Setting: Operating Room (OR) (dropdown)
- Patient Age: d. >= 12 yr. and < 65 yr. (dropdown)
- Entry Date: 7/1/2009 (text)
- Case ID: 1234-5 (text)
- Involved Morbidity / Mortality or QA? (checkbox, unchecked)
- Comments: A large text area for notes.
- Selected Procedures: A list box containing "ASA 1" and "Intrathoracic with CPB".
- Delete Selected: A button to remove the selected procedure.

At the bottom of the form, there are four buttons: Save, Help, Clear, and Cancel.