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| --- | --- |
| **Nominee Contact Information**  **Name:** Click here to enter text.  **Address:** Click here to enter text.  **City, State, Zip:** Click here to enter text.  **Phone Number:** Click here to enter text.  ***(provide a direct number; awardees will be notified by phone)***  **Email:** Click here to enter text.    **Name of Institution:** Click or tap here to enter text. | **Nominator Contact Information**  **Name:** Click here to enter text.  **Address:** Click here to enter text.  **City, State, Zip:** Click here to enter text.  **Phone Number:** Click here to enter text.  **Email:** Click here to enter text.  **Name of Institution:** Click here to enter text. |
| **Identified Area in which the Nominee has Enhanced Graduate Medical Education (GME):** Click here to enter text. | |
| **If also a Practicing Physician, List the Specialty:** Click here to enter text. | |
| Letter of Support:*Letter must be 500 words or less (including comments from group members but* excluding *salutations and signature blocks) and must be signed.*  1. One signed letter from (*(List name, title, and affiliation, e.g., hospital, medical school, university))*:   Click here to enter text. | |

**Email the Nomination Form, letter of support, and the nominee’s curriculum vitae in *one single PDF file* (portable PDF files are not acceptable) to DeLonda Dowling:** [**ddowling@acgme.org**](mailto:ddowling@acgme.org)**.**

All nominations must be submitted before ***5:00 p.m. Central on Wednesday, March 27, 2024*. Nominations received after the deadline and/or sent piecemeal will not be considered.**

**Checklist for Nomination Materials**

**Eligibility Requirements**

Individual has contributed to the field of academic medicine

Individual has 10 years of documented accomplishments in the field of medical education

Individual demonstrates significant impact on the enhancement of medical education that impacts more than one institution

**Criteria for Selection**

John C. Gienapp candidates must:

meet the above eligibility requirements; and,

demonstrate excellence in at least one of the following areas:

Serving on and chairing an ACGME Review Committee or other ACGME committee

Serving the ACGME as a specialist site visitor or on an Appeals Panel

Volunteering for Special Review Committees or other ACGME assignments that contribute to revising requirements

Improving performance and innovation in the GME learning environment that can be applied to multiple programs

**Nomination Instructions**

Three components are required for nominations, and they must be compiled in the following order (*do not include a cover letter)*:

Completed Nomination Form

Letter of support

Nominee’s current curriculum vitae (If an individual was previously nominated, but not awarded, an updated nomination must be submitted which would include an updated CV and letter for reconsideration)

**About the Letter of Support**

* The letter must state the reasons for the nominee's selection and provide concrete examples of how the nominee fulfills *each* of the criteria outlined above, including significant contributions to GME, as well as the nominee’s preeminent contribution to GME and/or ACGME activities.
* The letter should be addressed to the ACGME Awards Committee.
* Do not include a cover letter.

**Refer to the John C. Gienapp Award FAQs, on the** [**John C. Gienapp Award page**](https://www.acgme.org/initiatives/awards/john-c-gienapp-award/) **of the ACGME website for additional information.**