Guidelines for International Rotations in Diagnostic Radiology
Review Committee for Diagnostic Radiology

The Review Committee for Radiology has defined ‘resident electives’ as those experiences intended to enrich the residents' education relevant to their individual plans for future practice and/or other interests. The Committee feels that international elective rotations are permissible in the PGY-5 (R-4), but emphasizes that it is not acceptable for any required residency education to be completed outside the United States. The Committee does not recommend international elective rotations during the PGY-2-4 (R1-3), when the educational focus should be on formal instruction and appropriate clinical rotations in all of the core areas in radiology, leading up to the American Board of Radiology (ABR) Core Examination.

International clinical and/or research electives for PGY-5 (R-4) residents may be brief, out-of-country rotations tailored to (an) individual resident(s), or may be standardized elective rotation experiences developed by the program.

A program director who wishes to proceed with developing an international elective program or with facilitating a resident’s international elective rotation should:

- Consult with the institution's graduate medical education committee (GMEC) and designated institutional official (DIO) to ensure there is support for such an experience. The institution's legal department may also need to be consulted so that issues of liability and insurance are discussed and clarified.
- Delineate the goals and objectives for the rotation to ensure clarity regarding the educational expectations for this experience and the methods by which resident(s) will be evaluated.
- Develop a formal Program Letter of Agreement (PLA) between the program director and the site director at the international site. The PLA should:
  - Identify the faculty member(s) who will assume both educational and supervisory responsibilities for the resident(s). The resident(s) must be supervised on site by at least one qualified physician for the duration of the elective rotation. This individual must be ABR certified or have significant experience and education documented, such that it is acceptable to both the home institution and the Review Committee. The program should be able to justify to the Review Committee that the supervising physician(s) has (have) adequate qualifications to teach the resident(s) at a distant site (note: the site director may also serve as the supervising physician faculty member).
  - Specify the faculty member(s)' responsibilities for teaching, supervision, and formal evaluation of the resident(s).
  - Specify the duration and content of the educational experience.
  - State the policies and procedures that will govern resident education during the assignment.
  - Give evidence that there is local authority approval in the country where the international elective rotation will take place.
Submit a request to the Review Committee for review and approval of the international rotation. The request must include a written description of the rotation that specifies the following:

- Program name and number
- Name and PGY level of the resident(s)
- Name, location, and dates of the international site experience
- Assurance of the quality of the experience
- Assurance of appropriate supervision and identification of the supervising faculty member(s)
- Structured learning activities
- Goals and objectives
- Plan for resident performance assessment and resident assessment of experience
- Plan for how the resident(s) and program will measure outcomes relative to the experience

Attach a letter of support from the DIO and the signed PLA.

The program director is accountable for the educational value and safety of the program resident(s)' international experience.

Programs should not facilitate or approve international elective rotations to countries or areas in countries that have US Department of State travel warnings at the time of Review Committee notification. It is the responsibility of the program director to ensure that such a US Department of State travel warning is not in effect for the site at the time of the rotation.

E-mail questions regarding these guidelines to Accreditation Administrator Rita Jou:
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