

Request for Public Member Nominations Review Committee for Family Medicine

The Review Committee (“the Committee”) seeks nominations for a public member with a six-year term beginning July 1, 2022.

A public member serves on the Review Committee to share the perspective of the public, foster accountability to the needs of the public, enrich the work of the Committee through outside expertise, and create transparency in the work of the Committee. The public member participates as a full voting member in all Committee activities, including program review and policy discussion. The public member is subject to compliance with the same confidentiality, conflict of interest, duality of interest, and fiduciary responsibility policies as the other Review Committee members.

When selecting nominees to recommend to the ACGME Board of Directors, the Committee will consider skills, professional qualifications, and geographic representation. In addition, the Committee values and affirms its commitment to diversity and seeks to include perspectives from a variety of individuals.

The Committee will consider nominees with respect to the following criteria:

1. Nominees should have evidence of a distinguished and/or advanced career in such fields as public health, advocacy, health care, health policy, research, higher education, or business.
2. Nominees *must not* be physicians. Other health care professionals are permitted and encouraged, provided they are not employed by an organization with ACGME-accredited residency or fellowship programs.
3. Nominees must not be a member or employee of an organization that has a vested interest in the outcome of the work of the Committee (e.g., hospital with ACGME-accredited residency programs).
4. Nominees must not be an employee of an ACGME member organization (American Association of Colleges of Osteopathic Medicine, American Association of Medical Colleges, American Board of Medical Specialties, American Hospital Association, American Medical Association, American Osteopathic Association, Council of Medical Specialty Societies) or any Committee-nominating organization.
5. Nominees should have experience working in a collaborative committee structure and be willing to engage in constructive debates and respectful dialogue to uphold and further the mission of the ACGME. Experience working with regulatory standards is also preferred.
6. Nominees must be willing and able to commit sufficient time and effort requiring attention to detail and significant volumes of reading to supporting the goals of the Committee.
7. Nominees must be willing to submit review assignments prior to three established deadlines per year.
8. Nominees must maintain the confidentiality of the work of the Committee.
9. Nominees must be skilled in the use of computers and electronic systems, including use of Microsoft Word and uploading/downloading files.

Geographic Distribution. The Committee can appoint no more than two concurrent members from the same state. No more than one member can be appointed from the same Sponsoring Institution or city/metropolitan area (i.e., core-based statistical area as defined by US Office of Management and Budget). Accordingly, individuals should not be nominated from the following Sponsoring Institutions, family medicine programs or geographic locations:

- Mercy Hospital, St. Louis, Missouri
- University of Texas Health Science Center, San Antonio, Texas
- Phelps Family Medicine Program (Northwell), Sleepy Hollow, New York
- Medical College of Wisconsin, Milwaukee, Wisconsin
- Cone Health Sports Medicine Center, Greensboro, South Carolina
- University of Colorado, Aurora, Colorado
- University of Arizona, Tucson, Arizona
- University of Cincinnati College of Medicine, Cincinnati, Ohio
- Jefferson Health Northeast, Langhorne, Pennsylvania
- Ascension Genesys, Grand Blanc, Michigan
- University of Washington, Seattle, Washington
- Community Health Center of Central Washington, Yakima, Washington

The term of appointment is six years, and the term will begin July 1, 2022. The public member must attend three Committee meetings per year, in January, April, and October as well as an observation meeting in April 2022.

- Review Committee meetings are one- to three-day meetings. Review Committee members devote 10-20 hours to program review before each meeting.

The selected candidate will be encouraged to attend two Council of Public Members meetings annually in May and November. Council of Public Members meetings are two-day meetings.

All meeting-related travel and expenses are covered by the ACGME.

**Note: During and in response to the COVID-19 pandemic, conduct of in-person meetings will depend on ACGME organization-wide decisions and prioritization of the health and safety of staff members and volunteers. This information will be communicated as decisions are made.*

If interested in submitting a nomination for oneself or another individual, contact the Associate Executive Director, Sandra Benitez (sbenitez@acgme.org) for a nomination form. Return the completed form, along with the nominee's resume or curriculum vitae to Ms. Benitez by **September 1, 2021**.

Nominees who are selected to become Committee members will sign an agreement with the ACGME and will complete a disclosure form annually. (The disclosure form identifies any relationships, positions, or circumstances in which nominees are involved that they believe could contribute to an actual or apparent conflict or duality of interest.) New members will complete these documents at or before the April 2022 Committee meeting they will attend as observers. A sample Committee member agreement and ACGME Policies and Procedures

that pertain to Committee membership are available for review.

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