

TO: Family Medicine Program Directors
American Board of Family Medicine
American Academy of Family Physicians

FROM: Sandra Benitez, Associate Executive Director
Review Committee for Family Medicine

DATE: April 28, 2025

RE: Call for Resident Member: Review Committee for
Family Medicine

The Review Committee for Family Medicine is requesting nominations for a resident member to serve a two-year term, beginning July 1, 2026.

Qualifications of the Resident Member

Nominees must be enrolled in a family medicine residency program, in good standing, at the time of the appointment and may not serve more than one year beyond completion of that residency. As noted, the term of the resident member is two years and upon completion of that term, the resident member may not be appointed again to the same Review Committee.

Resident members must not be from the same state or institution as another current member of the committee. The current roster includes the following institutions and states:

UCLA Medical Center, California
Saint Alphonsus Medical Group, Idaho
Roy J. and Lucille A. Carver College of Medicine, Iowa
Rain Makers Strategic, Maryland
UMass Memorial Health, Massachusetts
Ascension Genesys, Michigan
Garnet Health Medical Center, New York
University of Nevada, Nevada
Drexel University, Pennsylvania
Kaiser Permanente, Washington
Mayo Clinic Health, Wisconsin

Responsibilities of the Review Committee Resident Member

The resident member participates as a full voting member in all Review Committee activities, including program review and policy discussion. The resident member is subject to the same confidentiality, conflict of interest, duality of interest, and fiduciary responsibility policies as the other members.

Time devoted to the Review Committee includes an estimated **20 hours** for program review assignments prior to each meeting, subcommittee work as assigned, prep time for each Review Committee meeting to review agenda items and related documents, and travel/attendance for each Review Committee meeting. Review Committee members must attend all Review Committee meetings.

The resident is also a member of the ACGME Council of Review Committee Residents (CRCR). The CRCR is composed of the resident members of each Review Committee and provides valuable input and feedback to the ACGME Board of Directors about matters related to residents, graduate medical education, and accreditation.

Selection Process

The Review Committee will review nominations and forward its selection for the next resident member to the ACGME Board of Directors for approval.

To Submit a Nomination

To submit a nomination for this vacancy, provide the name of the nominee; the nominee's full curriculum vitae; a letter from the nominee outlining educational goals, professional interests, and intent to serve if selected; and a letter of recommendation from the nominee's residency program director that also attests that the nominee will be ensured sufficient time to review programs, attend Review Committee and CRCR meetings, and participate in activities of the committee and the ACGME as expected. Send these materials to Ms. Sandra Benitez, sbenitez@acgme.org, by **August 1, 2025**.

Additional Information

The Review Committee meets three times per year in January, April, and October. The January meeting is two and a half days, and the April and October meetings are each one and a half days in length.

The CRCR meets twice per year, for two days, in May and September.

All meetings take place at the ACGME offices in Chicago, Illinois, and *all meeting-related expenses are covered by the ACGME*.

See the [ACGME](https://www.acgme.org) website for more information about the ACGME. Information specific to the Review Committee for Family Medicine is on the [Family Medicine](#) section of the ACGME website.

Email Sandra Benitez, sbenitez@acgme.org, with specific questions.

Key Dates

Nominations due	August 1, 2025
Committee/Board decision	November 2025
Review Committee meeting	April 2026 (GUEST OBSERVER)
CRCR meeting	May 2026 (GUEST OBSERVER)
Resident member's term begins	July 1, 2026
CRCR meeting	September 2026
Review Committee meetings	October 2026, January and April 2027