Solicitation of Review Committee Public Member Nominees
Review Committee for Thoracic Surgery

The goals for having a public member on each Review Committee include: introducing the perspective of the public; fostering accountability to the needs of the public; enriching the work of the committees through outside expertise; and creating transparency to the work of the Review Committees.

The Review Committee for Thoracic Surgery is currently soliciting nominees for its next public member. The position term begins July 1, 2023 and ends June 30, 2029. When selecting a qualified candidate, the Committee aims to address its current needs while maintaining geographic distribution and diversity among its membership. Expertise in one or more of the following areas is required:

- Patient safety
- Public health
- Informatics
- Health care administration
- Advocacy
- Health policy
- Program evaluation
- Statistics/epidemiology
- Business leadership

In making its selection, the Committee will use the following criteria:

1. Nominees should have evidence of a distinguished and advanced career.
2. The Review Committee affirms its commitment to diversity and inclusion and encourages nominees from underrepresented groups.
3. Nominees should have experience working in a committee structure and be willing and able to commit to the goals and objectives of the Review Committee.
4. Nominees should have demonstrated a history of leadership and membership in public organizations.
5. Nominees must not be physicians; nurses and affiliated health care providers are permitted.
6. Nominees must not be members or employees of an organization that has a vested interest in the outcome of the work of the Review Committee.
7. Nominees must be able to maintain the confidentiality of the work of the Review Committee. The public member participates as a full voting member in all Review Committee activities, including program review and policy discussion. The public member is subject to compliance with the same confidentiality, conflict of interest, duality of interest, and fiduciary responsibility policies as the other members.
8. The Review Committee seeks diversity in geographic representation and while the Review Committee may have up to two members from the same state, they may not be from the same institution or city/metropolitan area. Accordingly, individuals from the following areas/institutions are ineligible for nomination:
   - University of Colorado, Aurora, Colorado
   - Johns Hopkins University, Baltimore, Maryland
   - Brody School of Medicine at East Carolina University, Greenville, North Carolina
   - University of Cincinnati, Cincinnati, Ohio
9. Nominees must be skilled in the use of computers.
10. Nominees must have knowledge and skills in analysis of data sets, and basic knowledge of interpreting statistics.
11. Nominees will need sufficient time to fulfill the responsibilities of the Committee, including an estimated 30 hours for program review assignments, subcommittee work as assigned, conference calls, prep time for each Committee meeting to review agenda items with related documents, and travel to/attendance at each Committee meeting.

The public member must attend two Review Committee meetings per year (typically held in December and March). Review Committee meetings are two-day meetings. Meeting prep is undertaken over a period of one to two months preceding each meeting. All related travel and meeting expenses are covered by the ACGME.

In addition to Review Committee meetings, the Public Member will be required to attend a new member orientation/observational meeting, and two Council of Public Members meetings annually. The term of the appointment is six years.

Anticipated dates for ACGME New Member Orientation and Review Committee Activities:

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<th>ACGME New Member Orientation:</th>
<th>Thursday, December 8, 2022</th>
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| Review Committee Meeting to observe: | December 9, 2022 – December 10, 2022  
March 24, 2023 – March 25, 2023 |
| Review Committee Meetings: | two meetings/year, usually in  
December/January and March/April |

If interested in submitting a nomination (self-nominations are encouraged), complete the attached nomination form and send, along with the nominee’s complete curriculum vitae, to Associate Executive Director Michelle R. Armstrong via email: marmstrong@acgme.org.

Contact Review Committee Executive Director Dr. Chris Fox with any questions about this position: 312.755.5499.
ACGME Review or Recognition Committee
Public Member Nominee Form

Instructions
Email pages 1 and 2 of this form along with a complete curriculum vitae for the nominee to Associate Executive Director Michelle R. Armstrong: marmstrong@acgme.org.

Accreditation Council for Graduate Medical Education (ACGME) Bylaws, Article IX, Section 4 states that, “No employee of a member of the ACGME [AAMC, ABMS, AHA, AMA, CMSS, etc.] or of any Review or Recognition Committee nominating organization shall serve as a voting member of a Review or Recognition Committee.”

If I become an employee of any of these organizations, I will notify the Review Committee Executive Director and resign my position immediately.

Nominee Information

Name:

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Institution/Business:

Institution/Business Address:

City/State:

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Telephone: Fax:

Email Address:

College(s):

Advanced Education: Specialty Area(s) Studied:

Current area(s) of expertise or interest:

Submitted By:

Name of person/organization submitting the nomination

Email Address:

Email address of person to receive confirmation of appointment
ACGME Review or Recognition Committee
Public Member Nominee Form
(continued)

Supporting Information

1. Current professional position and responsibilities:
   (i.e., any paid work)

2. Past professional experience(s):

3. Describe current or past involvement in medicine, health, or education:
   (If you worked for a health care institution, please indicate years worked.)

4. Leadership experience at local/state/national level:

5. Past professional or community committee experience:
   (List most current positions held and dates of service.)

6. Describe any experience you have had with this medical specialty to date:

7. Describe any special areas of interest or perspectives you would bring to the ACGME:

8. Describe any current or past employment or familial relationship (e.g., supervisor; direct
   report; marriage; relative) you have with a physician who has participated in or graduated
   from an ACGME-accredited or -recognized program:

9. How did you hear about this position?

10. Why are you interested in participating as a Public Member on the Review Committee?