

Criteria for the Review Committee Public Member Review Committee for Preventive Medicine

Goals for having a public member on the Review Committee include introducing the sensibility and perceptions of the public, fostering accountability to the needs of the greater public, soliciting outside expertise, and creating transparency of the work of the committee.

The Review Committee for Preventive Medicine will select and recommend its public member nominee to the ACGME Board of Directors based on current needs, the nominee's professional qualifications, geographic distribution, and diversity in gender and race. In making its selection, the Review Committee will assess each nominee's qualifications according to the following criteria:

1. Nominees should have evidence of a distinguished and advanced career.
2. Nominees should have experience and a skill set that allows them to understand the Review Committee's work.
3. Nominees should have demonstrated a history of leadership and membership in public organizations.
4. Nominees must not be physicians or be involved in graduate medical education or health care.
5. Nominees must not be members or employees of any organization that has a vested interest in the outcome of the work of the Review Committee. This includes the nominating organizations of the Review Committee (the American Board of Preventive Medicine, American Medical Association, and American Osteopathic Association).
6. Nominees must not be employed by the same institution, program, or affiliated institutions as current Review Committee members. This includes:
 - Centers for Disease Control and Prevention, Atlanta, Georgia
 - Decatur Memorial Hospital, Decatur, Illinois
 - Kinetic Medical Consultants, Galveston, Texas
 - National Capital Consortium (USUHS), Bethesda, Maryland
 - Naval Aerospace Medical Institute, Pensacola, Florida
 - University of Mississippi Medical Center, Jackson, Mississippi
 - University of Pennsylvania, Philadelphia, Pennsylvania
 - USAF School of Aerospace Medicine, Wright-Patterson Air Force Base, Ohio
7. Nominees must be able to ethically maintain the confidentiality of the work of the Review Committee.
8. Nominees must be skilled in the use of computers, as Review Committee members use electronic systems for many accreditation activities.

9. Nominees must be able and willing to devote sufficient time to the Review Committee's work, including meeting preparation, such as program or published agenda book review, and attendance at all scheduled meetings. The Committee meets a minimum of two times a year, typically in November and April, for one-day meetings.

Prior to the term start date, new members are expected to observe one Review Committee meeting and participate in a new member orientation. The orientation covers ACGME policies and procedures, Program Requirements, the Accreditation Data System (ADS), and the program review process.

Additionally, Review Committee public members are invited to participate on the ACGME Council of Public Members. The Council meets twice annually, in May and November. Attendance at Council meetings is encouraged.

Information about the [Review Committee for Preventive Medicine](#), as well as the ACGME, can be found at www.acgme.org. [ACGME Policies and Procedures](#) can be found in the About Us section of the website.

Email questions to Executive Director Kate Hatlak, EdD: katlak@acgme.org.